

ATTENTION

Register Early

After March 9, 2012 the registration fee is:

\$20.00 by mail

\$23.00 Online

Advance Registration must be received no later than March 9, 2012



EASTERN DIVISION-TCA
PO Box 502
Little Creek, DE
19961

Dealer York Meet Notice
April 19, 20, 21, 2012

REGISTER ONLINE <http://www.easterntca.org>

Nominal handling charges applied to online registration.

PRSR STD
US POSTAGE
PAID
BUFFALO, NY
PERMIT #2469
ADDRESS
SERVICE

NEWSLETTER

What's inside!

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Fairgrounds Maps ~ online ~ center

**Remove mailing label and affix to
Registration Form**

You are invited to the

Eastern Division - TCA York Meet

April 19, 20, 21, 2012

334 Carlisle Ave., York, PA 17403

Emergency Phone Number during the Meet - 717-848-2596

http://www.easterntca.org

Dealer Meet Notice

Questions about the Meet?

General Registration & Dealers 302 674-5797
Debbie Geiser, Registrar debbie_geiser@verizon.net

General Meet Information 732 547-8818
Mike Petronella, Meet Chairman mg72mikepet426@verizon.net

RV Information ONLY 570 847-8017 ~ cell
Dave Goodhart, RV Chairman lindave@dejazzd.com

Office Hours - 10:00 am - 6:00 pm EST - Monday - Friday

PRIOR TO THE MEET IF YOU ARE UNABLE TO ATTEND DUE TO AN EMERGENCY, CONTACT THE REGISTRAR at 302-674-5797.

Failure to notify the Registrar will result in loss of current location.

If you are not a dealer or no longer wish to sell as a dealer at the York Meet, please contact Debbie Geiser, Registrar for a copy of the non-dealer registration packet. 302-674-5797



• A fee of \$25.00 will be assessed on all checks submitted with insufficient funds.

Eastern Division assumes no responsibility for members property. It is the members responsibility to ensure the safe keeping of their products at the meet.



Table holders - Please see the Hall Captain to purchase available extra tables at \$30.00 each.

Use of tape on the floor requires a special non residue tape that may be purchased from the fairgrounds office ONLY. This is the ONLY tape that may be used.

NO DUCK TAPE



Don't forget a SASE!
Business size, self addressed stamped envelope.

IMPORTANT REMINDERS - No refunds/credits or substitutions for registration and/or table/booth fees.

To ensure same location from meet to meet, the registration packet must be received by March 9, 2012; otherwise booth and/or table space will be available for reassignment/resale.

Tables and booths are the sole property of the Eastern Division and can **only** be reassigned by the Registration Staff. Subletting of booth space prohibited.

IF YOU PRE-REGISTERED AT THE OCTOBER MEET, DO NOT SUBMIT ANOTHER REGISTRATION FORM.

Not sure? Call 302-674-5797.

Please **affix mailing label** (located on outside of meet notice) & fill in remaining information to complete the form.

- All helpers must be a TCA member & are required to register on a non-dealer card. Please submit **helper forms with the dealer packet**. Helper badges will be mailed to the dealer **ONLY**.
- Name badges must be visible at all times.
- Booth numbers may change from meet to meet.
- Merchandise displays limited to a height of 28" from table top.
- Exception may be granted by Hall Captain/Meet Chairman/ Security Chairman. **Tables may not be stacked.**
- **DO NOT HANG** anything from pipe & drape or on the walls.
- All boxes will be checked leaving the building during set-up. For **security** reasons ONLY empty boxes may be removed.
- **No loading in during meet hours.**
- **No hand trucks/dollies in hall during meet.** This is a safety issue. See Hall Capt. for assistance.

IMPORTANT - During set up, only those members with a hall name printed on their badge are permitted entry to the hall. Ex. - Orange on the badge allows you entry into the Orange Hall only during set up. If you do not have a hall color printed on your badge you are not to be in a hall during set up. **This is a security issue.**

PA Tax Information

PENNSYLVANIA SALES TAX – Dealers must have a Pennsylvania Tax number. *A dealer is defined as a train or hobby shop owner; someone who sells what is new or currently manufactured; earns a good portion of his/her income selling trains or train-related items.*

ALL members selling in a dealer hall must have a PA Tax ID number and **your PA TAX ID number must be displayed** during meet hours. If you are found selling without a PA Tax ID number, you will be asked to remove your products and leave the hall. If you share a booth or table with another dealer, you **must** notify the Registrar.

PA Tax Office - Contact - Cindy Lower, 717-425-7700, 717-425-7717 or 717-425-7718 or by email at clower@state.pa.us

We are required to send our vendor list to the tax office, so please stay current on your taxes. If they notify us that you are delinquent in your taxes you will not be permitted to set up until matter is resolved.

Eastern Division's promoter number is 93-005-157.

WEST MANCHESTER TOWNSHIP TAX – Following the Meet, dealers must send in a tax of \$1 per day plus .0015% of gross sales. A form for submitting this tax will be included with the return of your badge(s). Extra forms may be picked up at the Registration Desk, Silver Hall.

Save time and register online! Visit our website <http://www.easterntca.org> and click on the Green Start Button. The instructions are simple. Don't have a computer but want to use a credit card to pay for your registration; then call -



AnswerNet - 1-800-372-5942

A nominal handling charge is included for credit card transactions. Eastern Division TCA will appear on your statement.

When registering **ONLINE BY CREDIT CARD** you are agreeing to have read, be familiar with & abide by all the rules and policies of the Eastern Division and TCA.

LOST/FOUND PROPERTY – Complete form at the Registration Desk to report lost/stolen items. Please return found items to the Registration Desk. If you've lost an item contact Bill McClusky, Lost & Found Chairman. 570-709-1093

Meet Pricing

Member	\$12.00
Senior/Disabled (no. 1)	\$6.00
Spouse/sig. other/Children under 18 (no. 2)	No Charge
Caregiver (no. 3)	No Charge
All Tables	\$30.00
Electricity (no.4)	\$40.00
RV (no. 5)	\$40.00
Guest (use guest form only p 5)	\$12.00
Badge Reprint	\$5.00
Registrations after March 9, 2012	\$20.00
Online Registrations after March 9, 2012	\$23.00
No refunds/credits/substitutions on registration/booth/table fees.	

1 SENIOR/DISABLED DISCOUNT - Requirements - prior to meet, member must be 65 years old, with 10 years' consecutive membership or proof of disability, 10 years' consecutive membership as of meet start date. For proof of age, send copy of Driver's License. For proof of disability, send copy of disability letter. OK if previously sent to Eastern Division Registrar.

2 FAMILY REGISTRATION - all family members must register. Child's date of birth **required** and child must be under 18 as of meet start date. Spouse and children under 18 are not subject to the "one time only" guest rule.

3 CAREGIVER - this category is designed to accommodate the TCA member who requires a caregiver's assistance in order to attend the meet or for a TCA member who has a relative 18 years of age or older for whom the TCA member must provide constant care and/or supervision. **Proof of disability and need for caregiver required when registering.** Caregiver must remain with member at all times.



NEED PHONE OR CREDIT CARD SERVICE???

Dealers in the Brown (JS Smith Ctr.), Orange (Toyota) and Purple (Heritage) Halls may have a direct phone line to their booth/table for credit card transactions. To arrange service, call Deb Angel, Telecom Business Solutions, Inc. at 717 840-0264 or email dangel@telecomyork.com ~ Request by March 15, 2012

Current TCA membership card must be presented to register at the door. **AT-THE-DOOR ~ ALL MEMBERS & GUESTS ~ \$20**

EARLY LEAVE LETTERS - Members selling at our meet agree to stay until 2PM Saturday. For those members who do not comply **SANCTIONS AND/OR FINES WILL BE IMPOSED.**

LITERATURE DISTRIBUTION - PRIOR APPROVAL REQUIRED (including TCA Meet Notices) – Contact Mike Petronella, Meet Chairman at 732 547-8818 or mg72mikepet426@verizon.net for approval. Tables are located in the Orange Hall Promenade & Silver Hall entrance for **approved** items **ONLY**.



Dealer Hall Charts will be available online prior to the meet for printing. Follow the link for each Dealer Hall. <http://www.easterntca.org>



4 ELECTRICITY - if you plug into a receptacle you are required to pay the electricity fee of \$40.00. **No sharing electricity.**

5 RV REGISTRATION - All RV's, campers, self-contained vehicles **MUST** pay the RV fee. **'If you sleep on the fairgrounds (vehicles & tents included) or you have an RV/Bus on the premises during non show hours, you must pay the \$40 fee.'** (York Expo Center liability requirement) RV's permitted on site Wednesday 9:00 am - Saturday 6:00 pm. Enter fairgrounds through Gate 6 (Highland Avenue). Travel trailers, motor coaches and 5th wheels parked on the black top area must have boards at least 1"x16"x16" under jacks & hitch stands. You must provide a 50' electrical cord, 50' water hose, water Y, and 15 amp adapter for hook-up. RV Chairman Dave Goodhart - 570 847-8017. Email - linda-ve@dejazzd.com



If your spouse/significant other has his/her own TCA # and is being registered on his/her own registration form; please do **NOT** list them on your form.

FUTURE YORK MEET DATES

October 18, 19, 20, 2012 April 18, 19, 20, 2013

MEET HOURS

Orange-Purple-Brown

Dealer Halls Set-up		Dealer Halls Open	
Wed	9:00 am - 7:00 pm	Thurs	12:00 pm - 7:00 pm
Thurs	9:00 am - 12:00 pm	Fri	9:00 am - 7:00 pm
Fri	8:00 am - 9:00 am	Sat	9:00 am - 2:00 pm
Sat	8:00 am - 9:00 am		

Blue-Silver-Red-White

Member Halls Set-up		Member Halls Open	
Thurs	10:00 am - 12:00 pm	Thurs	12:00 pm - 5:30 pm
Fri	8:00 am - 9:00 am	Fri	9:00 am - 5:30 pm
Sat	8:00 am - 9:00 am	Sat	9:00 am - 2:00 pm

**Registration Hours
Location - Silver Hall**

Wed	3:00 pm - 5:00 pm
Thurs	8:30 am - 5:30 pm
Fri	8:30 am - 5:30 pm
Sat	8:30 am - 2:00 pm

HALL CAPTAINS

Available to assist with your concerns.

Orange Hall - Jack Rash	Red Hall - Joe Palermo
Orange Hall - Lou Palumbo	White Hall - "Obie" Oberender
Purple Hall - Kim Stevenson	Blue Hall - Bob Grebas
Brown Hall - Beth Marshall	Silver Hall - Keith Latimer

GENERAL MEET RULES

Members found misusing a badge will be removed from the meet and a membership complaint filed with TCA National, resulting in removal from TCA.

Eastern Division requires all members must sign their OWN registration card before a badge will be issued.

Badges must be visible at all times.

**NO BUYING, SELLING
OR TRADING DURING SET UP!**

Failure to follow this rule may result in disciplinary action and/or loss of privilege to sell.

**CELL PHONE USE in the Dealer Halls
is for business transactions only.
PLEASE STEP OUTSIDE THE HALL FOR
PERSONAL CALLS**



NO private Golf Cart's permitted on the fairgrounds without a certificate of proof of \$1million liability insurance.

GUEST REGISTRATION - A guest is defined as any person 18 years of age or older who is not a TCA member or applicant. Guests may be registered in advance; however, they must pick up their badge at the Meet - **photo ID is required**. Registration fee \$12; after March 9, 2012 & at the door \$20. **No refunds or substitutes** if unable to attend. **A guest may attend ONLY one (1) Eastern Division York Meet**. Members may host multiple guests and they are invited to join TCA at the Meet. **This form may be copied for additional guests.**

GUEST REGISTRATION April 19, 20, 21, 2012
\$12 in advance \$20 at the door
Advance Registration closes March 9, 2012

(Please Print)
MEMBER'S
NAME _____ TCA _____
 Members with guests are responsible for instructing all guests of Eastern Division - TCA rules.

Member signature required _____

GUEST'S NAME _____
ADDRESS _____

CITY _____ **STATE** _____ **ZIP** _____

NAMES OF GUEST'S FAMILY MEMBERS ATTENDING

Spouse/Sig. other (attending) _____

No Charge

Children (under 18) **No Charge**

 Name _____ DOB _____ Name _____ DOB _____

 Name _____ DOB _____ Name _____ DOB _____

6 **Send Guest form to same address to which you mailed registration packet.**

NO VEHICLES
permitted in the halls



NO ALCOHOL
allowed on the Fairgrounds



No Smoking
permitted in halls



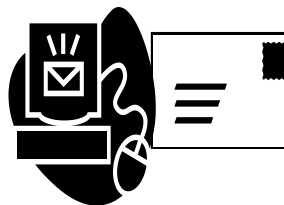
NO PHOTOGRAPHY
permitted in any hall



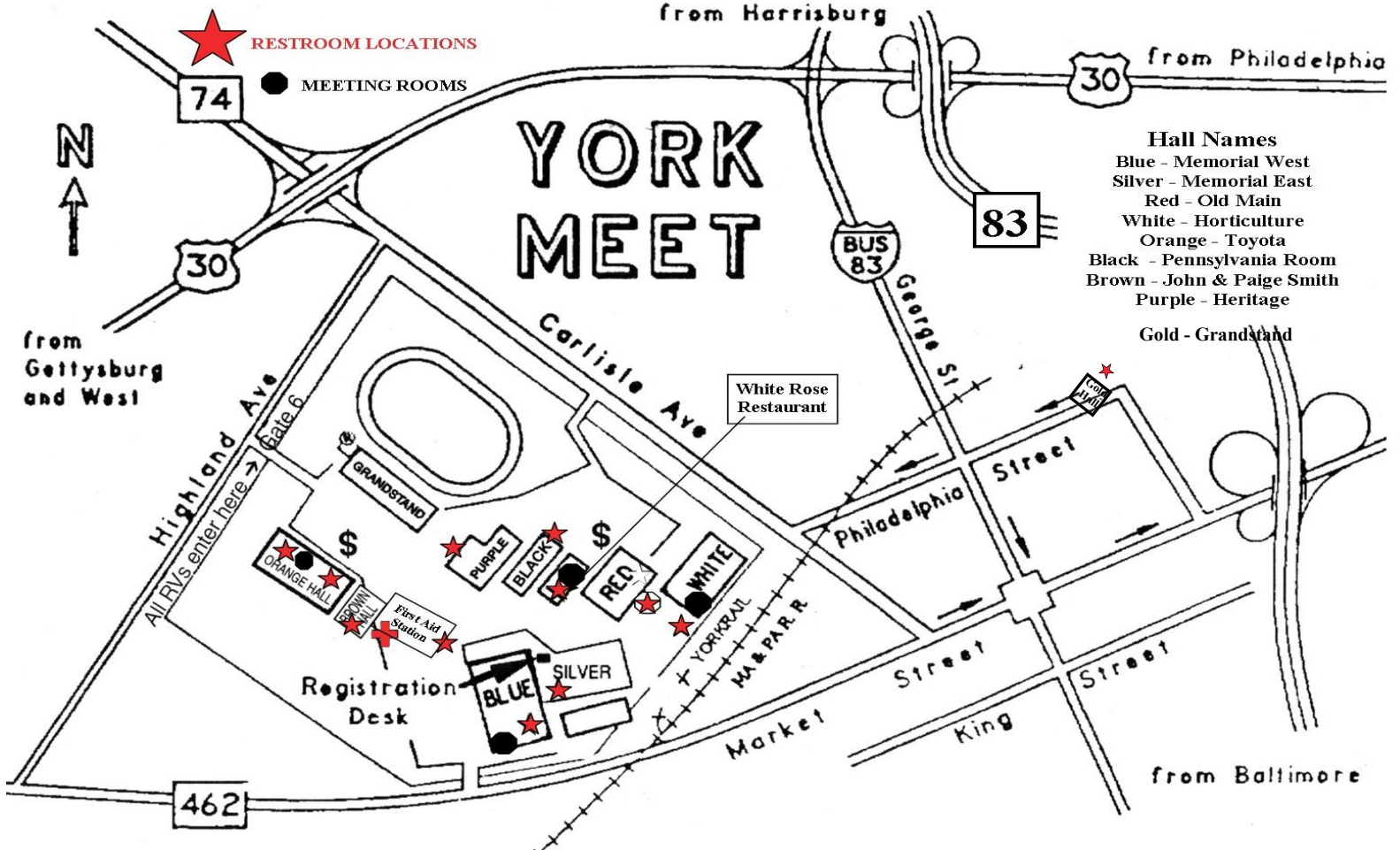
No Strollers
permitted in the halls



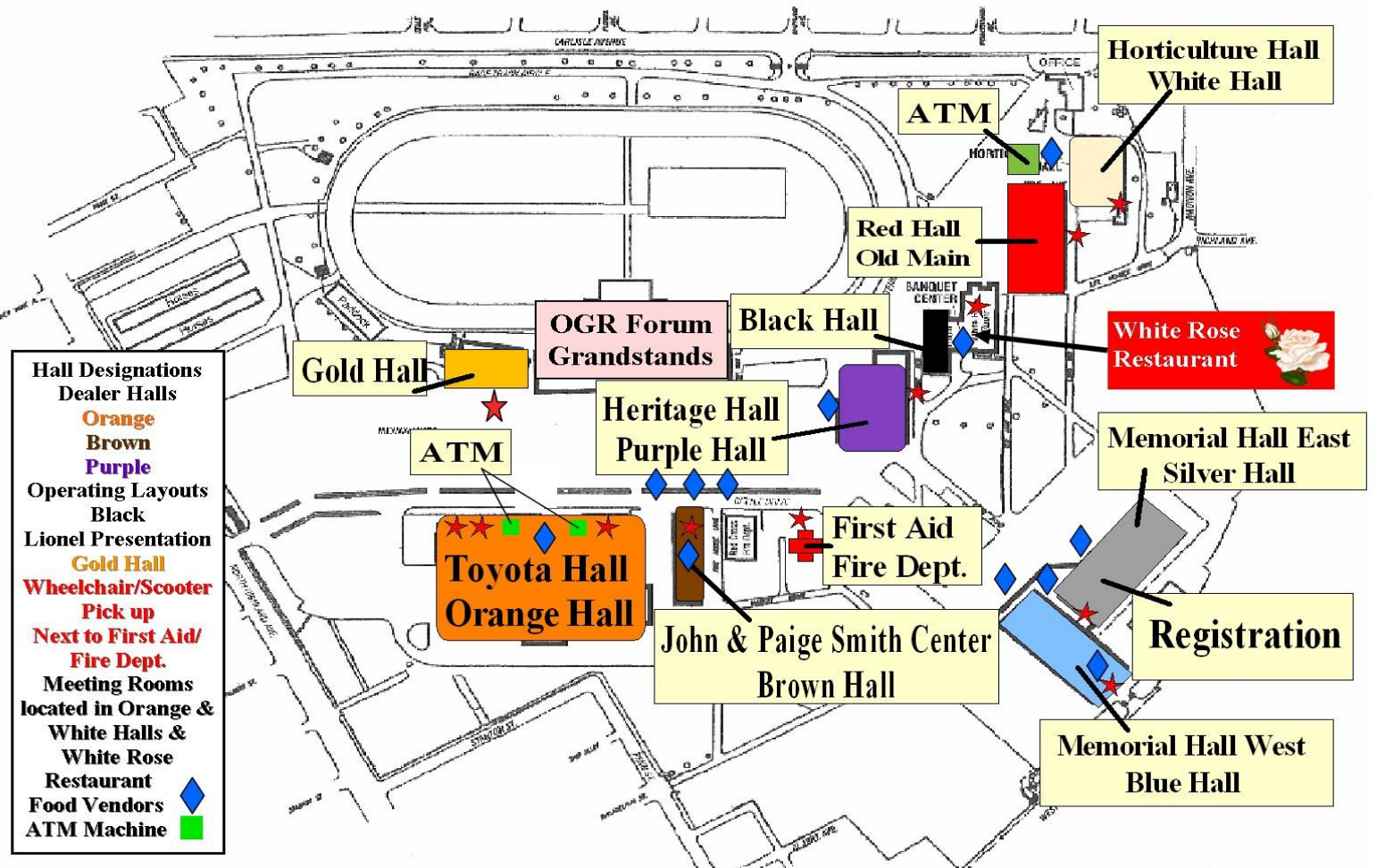
PETS are not permitted in the buildings but may be on the grounds. Exception - licensed service or medical animals **ONLY**. Please be courteous and clean up after your pet!



Please notify the Registrar of your change of email and residential address.
 debbie_geiser@verizon.net



Restrooms ★ **YORK EXPO CENTER – York, PA** ★ **Restrooms**



April 19, 20, 21, 2012 YORK MEET REGISTRATION

ADVANCED Dealers (ONLY)

ADVANCE Registration **must be received by March 9, 2012** to receive advance registration fee

Check to pick badge up at Meet

(Please Print)

Required TCA# _____ - _____

All members/helpers must pay a registration fee

NAME _____
Date of Birth _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE (H) _____ (C) _____

EMAIL _____

Business Name _____ PA TAX# _____
REQUIRED **REQUIRED**

Member Spouse/Sig other (attending) No Charge _____

Children under 18 admitted FREE with adult member - NO CHARGE

DOB	Age
DOB	Age
DOB	Age
DOB	Age

Previous Booth Table # _____

CAREGIVER - P 4 - NO CHARGE _____

WHEN REGISTERING FOR TABLE/BOOTH SPACE AT THIS MEET, YOU ARE AGREEING TO HAVE READ, BE FAMILIAR WITH AND ABIDE BY THE RULES OF THE MEET, INCLUDING STAYING UNTIL THE CONCLUSION OF THE MEET AT 2:00 PM SATURDAY.

MEMBER SIGNATURE
REQUIRED _____

Advance Registration	\$12	_____
Advance Registration - Sr/Disabled 1 (below)	6	_____
Advance Registration - Helper(s) ea. No ___ x	12	_____
Helper(s) Sr/Disabled 1 (below) No ___ x	6	_____
Guest(s) use guest form - (see page 6)	12	_____

All Registration fees after March 9, 2012 ~ \$20.00

Circle Appropriate Hall - Orange (O) - Purple (P) - Brown (B)

10x10 Booth - O - P - B	150	_____
10x20 Booth - O - P - B	300	_____
20x20 Booth - O - P - B	600	_____
16x16 Booth - Purple Hall (only)	300	_____
30x30 Booth - Purple Hall (only)	995	_____
Tables 2 each - size 6' ___ 8' ___ No ___ x	30	_____
2 See back of form for # of tables included in booth		
ELECTRICITY - (see page 5)	40	_____
Recreational Vehicle p5 Fee (Parking/Hook Up)	40	_____

RV License# _____ State _____
RV Model _____ **TOTAL** _____

Helpers - use separate non-dealer card. Cards & checks should be submitted in one envelope. ALL badges will be mailed to the dealer.

You must be current on your TCA membership dues to receive a badge.
1 Senior - Age 65 or older + 10 years membership ~ Disabled + 10 years membership. Proof required unless its already on file with ED Registration.

Eastern Division assumes no responsibility for members property at the meet.

DEALERS USE THIS CARD

INSTRUCTIONS FOR REGISTRATION

- Fill in Registration information completely.
- Enclose **check payable to Eastern Division TCA**. DO NOT SEND CASH. Canadian/foreign checks must be drawn on US Bank. **Please put TCA number on check.**
- Include stamped, self-addressed envelope for return of badge(s). **Dealers, please include business size (#10) with additional postage for 5 or more badges.**

IMPORTANT REMINDERS - Registration Fee - NON refundable. Table/Booth Fee - NON refundable (unless unavailable).

To ensure same location, registration packet must be received by March 9, 2012; otherwise booth and table space will be available for reassignment/resale.

2

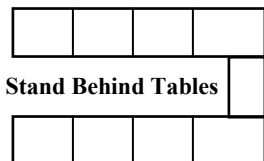
10' X 20' BOOTH
Orange/Brown/Purple
Hall comes with up to 6 tables.

10' x 10' BOOTH
Orange/Brown/
Purple Hall comes with up to 3 tables.

30' x 30' BOOTH
Purple Hall comes with up to 18 tables.

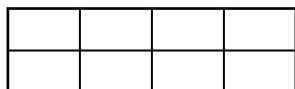
16' x 16' BOOTH
Purple Hall comes with up to 8 tables.

20' X 20' BOOTH
Orange/Brown Halls comes with 12 tables.



Stand Behind Tables

Back to Back Tables
Orange Hall Only



Unsigned registration forms will be processed and held at the door for ID and signature.

2 Tables for Booth Holders - ONLY - see below left for the number of tables provided in your booth, then determine the number & size tables you need (6' or 8').

ALL tables in the rows are 6'

I agree to comply with all of the rules and regulations of Eastern Division and the Train Collectors Association and that all items sold by me to any TCA member at any TCA sponsored Meet shall be sold on the basis that I represent that all such items are authentic and in the manufacturer's original condition unless I have caused any such item to be appropriately marked as a restoration or reproduction.

All vendors selling reproduction items, parts, etc. must have a Certificate of Compliance and display it during the meet.

TCA marking standards enforced. Ident-tags are to be affixed to all toy train restorations and reproductions. Available at Registration and Hall Captain tables/booth.

MAIL DEALER & HELPER REGISTRATIONS TO:

Debbie Geiser
EASTERN DIVISION-TCA
PO Box 502
Little Creek, DE 19961
http://www.easterntca.org
debbie_geiser@verizon.net